SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

NILAMBAZAR COLLEGE

NILAMBAZAR COLLEGE P.O. NILAMBAZAR DIST. KARIMGANJ PIN 788722
788722

www.nilambazarcollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

June 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Nilambazar College is situated at Bidyanagar adjoining the National Highway No – 8 on the southern outskirts of Nilambazar, Karimganj, Assam. The College was established in the year 1994 with a view to impart higher education to the poverty stricken and backward students of greater south Karimganj area. Initially classes of the college were started at S.V.Vidyaniketan H.S. School, Nilambazar in the morning shift. Then the college shifted in its own land in the year 1998. At present the college has grown into a full-fledged higher educational institution with its own campus and adequate infrastructure to accommodate more than 1000 students' undergraduate level in Arts stream only. It is a co-educational institution affiliated to Assam University, Silchar.

Since its inception, the college has been dedicatedly rendering service in imparting quality higher education to students. Due to the active involvement in disseminating knowledge, Assam University extended permanent affiliation in the year 2012 for the ongoing Arts Course. The college has obtained Final concurrence from the Government of Assam in 2004 and also 2(f) & 12(B) of the UGC Act, 1956 on 11th January 2013. Then the college was provincialised on 14th August 2013 by the Govt. of Assam. Moreover, the college was located just a few kilometres apart from the border of Indio-Bangladesh.

Nilambazar College has maintained a substantially good academic record till date. The college aims at enabling the students to inculcate values through the existing curriculum. The college has been reputed and socially responsible institution in different areas like- academic, sports and cultural fields. The College Governing Body is consisted of well educated and morally responsible persons who are solely dedicated to the cause of social welfare and promoting quality education. The college is marching forward in the right direction under the collective wisdom of learned and able management.

A good number of students churned out by this college are contributing valuably for the growth of the society. Many Students are also involved with various activities in the field of art, culture and sports. The institution is actively and continually engaged with academic and socio – cultural activities.

Vision

- College offers general education and strives to expand the horizons of mind of the students by qualitative teaching, learning and evaluation.
- Educating large section of rural youth providing an opportunity on socially equitable basis.
- Making the learners intellectually superior and ethically strong.

Mission

- To provide affordable, quality education to a wide cross-section of society without any distinction of caste or creed.
- To provide Higher education to the economically and educationally backward region.
- To develop academic excellence by building competence for community service.

- To foster independent thinking in student by offering academic freedom.
- To enrich and empower all its stakeholders through value based education and positive learning based environment.
- To work for the holistic development and improvement of the students.
- To make the college environment eco –friendly.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Cordial relationship among all the stakeholders.
- The surroundings of the college is peaceful and safe making the college an ideal place to study.
- The college is adjacent to Karimganj – Agartala NH – 8 and so the communication is very congenial for all stakeholders.
- Govt. provincialised, UGC recognised and permanent affiliated to Assam University, Silchar.
- Supportive Governing Body.
- Active NSS & NCC Unit.
- Effective mechanism of examination and assessment.
- Only Higher Educational Institution in the greater South karimganj area.
- Institute operates with holistic perspectives.
- Effective mentor- mentee system.
- Some NCC cadets and NSS volunteers participated in National level events.
- The entire college campus is under CCTV surveillance including National Highway.
- Obedient Students.
- Higher qualified, experienced and dedicated faculty members.
- Office with partially automation.
- Adequate sports facilities.
- Cordial relation with the neighbouring communities and local people.
- Increasing good performance of students.
- Effective Teaching-Learning mechanism.
- The students can avail the facility of free-admission and various scholarship of state government, central government, UGC, etc.
- The college ensures strict discipline in the campus, punctuality, persistence and dedication are valued here.

Institutional Weakness

- Most of the students are from very poor financial background and the first generation college goers.
- Inadequate funding for infrastructure development from Government.
- Guardian response is very poor.
- No big auditorium hall yet.
- No full time sports instructor.
- No residential quarters for teachers and staffs.
- No big playground for the students.
- No indoor stadium.
- Poor internet services.

Institutional Opportunity

- The Governing Body has an excellent vision towards up-gradation and continuous improvement of the college.
- There is enough scope to increase the infrastructural facilities of the institution.
- There is scope to open multi-disciplinary stream and professional course as per NEP 2020.
- There is more scope of collaboration with the institutions, organizations providing skills and add – on courses.
- There is also scope for inter-institutional students & teachers exchange programmes.
- To enrich the quality of teaching by extending the facility of ICT enabled smart class rooms.
- To increase the number of books, journals, etc. in the library.
- Strong Alumni Network engaged for institutional growth.
- There is scope for further utilization of campus space.

Institutional Challenge

- As college is situated in a rural area, good students prefer to go to the bigger and more renowned colleges in the city in search of better opportunity and glamour.
- Rural Colleges like us, struggling to be completely prepared for NEP 2020 and need support from higher authority.
- Difficult to arrange awareness programme frequently, amidst busy schedule of daily class routine and examinations in the semester system.
- Process of industrial collaboration is a major challenge for the college due to the lack of nearby industry.
- Nilambazar College is lacking a serious scarcity in fund for its infrastructural development.
- We are facing challenge to explore the research potential of our existing resources.
- Socio-economic backward condition of students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Nilambazar College is permanently affiliated to Assam University, Silchar and so the College follows the CBCS curriculum designed and developed by the affiliating university in accordance with UGC guidelines. The college ensures the effective implementation and timely completion of the curriculum in a planned manner. The Academic calendar and class routine are prepared at the beginning of each academic year. Every department prepares departmental class routine, action plan, strategies and conducts continuous internal evaluation for effective implementation of the syllabus.

The college uses certain tools for effective curriculum delivery which includes regular maintenance of Teachers Diary, HOD diary, student attendance registers and mentor-mentee programme. Moreover, the college offers tutorial/remedial classes to weak students. The students are also engaged in a number of activities like various Add on Courses, Departmental Wall Magazine, Departmental Seminars/ workshops, field trips, project works, internships, assignments on various topics etc.

The institution integrates the various cross cutting issues into the curriculum by conducting awareness programmes to enrich the human and social values of the students. The college takes regular feedback on the academic performance from its stakeholders and necessary analysis of the feedback and follow up action for the better implementation of the curriculum.

Teaching-learning and Evaluation

The college pays serious attention to improve the quality of the teaching – learning process. The college always focuses on holistic academic, collective, emotional and aesthetic progress of the students. Announcement for Admission, fee structures etc. are made in the college notice- board and college website declaring all the relevant dates and all other information regarding admission process. It is a co-education institution and equity is fairly maintained in admission irrespective of caste, creed, sex and religion. About 55 to 60 percent of the reserve seats were filled during the last five years and almost 70% of the total number enrolled students of the college are from below poverty line. Provisions are also made for differently able students to have easy access to class rooms. Students are also supported through a well designed mentor system as displayed on college website. The evaluation system of the internal examination is elaborated upon in the classes to ensure effective execution of the internal assessment. Students are assessed on a continuous basis through innovative and reformed techniques such as group discussion, assignments, project work etc. which helps to identify the advanced learners and slow learners based on their performances. Accordingly remedial classes and other techniques are used to support learners with different abilities and pace.

The college has its own website www.nilambazarcollege.ac.in which displayed numerous information relating to college. College provides skill enhancement programmes like Yoga, Meditation etc. College organizes various Awareness programmes for community and students. The college has also a Registered Alumni Association Since 2022.

At present total enrollment of the college is 1041 and the faculty strength is 27 (24 permanent and 03 temporary). Student –Teacher ratio is 38.5. Average pass percentage of final year students are better than that of the University results during the last five years. The faculty, students and parents are well aware about the PO and CO. Attainment of PO and CO is made possible by internal assessment, end semester results, students' seminar, class room interaction etc. Parent-teachers meetings are also held from time to time to inform the parents about students' performances.

Research, Innovations and Extension

To shape and enhance the growth of intellectual, Research, Innovations and Extension activities, Nilambazar College constituted a Research and Development Cell to enhance and ensure all possible help to the researchers to promote research works and Environment within the College. Though the college has a minimum infrastructure facilities to carry out research works, internet and reference books are made available to all faculty members to facilitate research works. Faculty members are always encouraged to pursue research work/ project. A good number of faculty members have been awarded Ph.D degree by the affiliating University in the recent past. Some are at present pursuing Ph.D research work. Faculty members have presented/published a good number of research papers in various national and international seminars/journals/books. Apart from that the academic departments of the college has organised a few numbers of seminars/workshops during the last five year as a part of extension of knowledge.

The institute has created innovative eco-system for creation and transfer of knowledge. College is introducing vermicomposting unit and has also agro based fishery project within the college campus.

The college has several committees/cell such as NSS, NCC, Women's Cell, Cultural Committee, Alumni Association etc. which organise numerous awareness programme, social service activities in the nearby villages for encouraging the students and developing social responsibilities in them.

The college has also involves in extension activities in different categories like community developments through adopting villages, Health Awareness, Health Camp, Blood Donation Camp, Environmental Awareness, Gender Sensitisation, etc. The NSS and NCC Unit organise extensions and awareness programmes such as health care, hygiene, education, cleaning, Tree plantation, other social work in adopted village and also both inside and outside of the college.

The college celebrates various days of local, national and international importance like Independence Day, Republic Day, National Education Day, International Women's Day and International Yoga Day etc.

The college has a number of functional MOU/collaborations/linkages with other institutions for faculty exchange, students exchange, internship, field trip and on-the job training. MOU signed will also help in better implementation of the multidisciplinary approach of the NEP 2020.

Infrastructure and Learning Resources

The College has been making full efforts for the development of infrastructure of the college. The campus of the college consists of both RCC and Assam type Pucca buildings. There are adequate class rooms, office rooms, principal chamber, Teacher's common room, Library Room, separate office for NCC & NSS, distance education centre, IQAC Room, well furnished Computer Lab, canteen and waiting shed. The college has Pure drinking water facility, 30 KVA High power Generator and a 63 KVA Electricity transformer.

The students are facilitated with Boys Common Room, Girls Common Room, separate toilets for boys and girls, both Cycle/Bike and Car parking stands. The college provides facilities for various outdoor and indoor games. Students are encouraged to take part in various cultural activities like college social week, Independence Day, Republic Day, Quiz, Debate, Essay Writing Competition etc.

The college has provided 2 class rooms with ICT enable facility and Wi-Fi facility for internet browsing. The college has broadband internet connection. There is a campus Development Committee to look after the whole affairs of the campus including beautification, sanitation and cleanliness etc.

The college library is automated using Integrated Library Management System (ILMS) by KOHA software and has total number of 4519 books, 02 e-Journals, 08 journals, 10 magazines and 4 newspapers and e-resources through N-List available. The library reading room is specious enabled with computers and photocopier machine.

The college provides a disabled friendly and barrier-free infrastructure in the campus.

There are committees like construction committee and purchase committee to make decisions at the implementation level. A designated C.A. firm has been assigned the responsibility to conduct the annual auditing.

Student Support and Progression

The college is committed towards students' progression and extends all support for their development. The college offers more than 75% of admission fee waivers to economically underprivileged students, as per the direction of the state Government. The students of the college are also benefitted by various scholarships provided by the state/central government as well as by UGC. During last five years the total number of 3318 students got benefitted by various scholarships and free ships.

Various capacity building and skill enhancement activities and awareness programme on face to face counseling, soft skill development, health and hygiene, yoga and physical fitness, computing skills, language and communication skills are also organized by the college to develop the skills and awareness among the students.

The college has valid units for students like NSS, NCC etc. The college provides tutorial classes for the weaker students in order to bring improvement in their academic performance. The college also provides prestigious medals and certificates to the rank holders securing highest marks in the final examinations.

 The students Welfare Cell, Career Counseling and placement cell etc are some of the initiatives taken up by the institution to benefit its students to become contributory members of society.

The college has framed Grievance Redressal Policy and various committees namely, Anti-ragging cell, Grievance redressal committee, anti-sexual harassment committee, women cell is in place to address the grievances of students. Although the cases of ragging have never been reported, grievances related to examinations and academic activities related are addressed by the grievance redressal committee.

        During the assessment period a total of 566 students have completed their graduation out of 820 students from this college and amongst them 59 students have progressed to higher education and 65 students have been placed /employed in different Government /Non Government sectors. There is also a registered Alumni Association in the college which is also actively participating in the development of the college by involving themselves in various activities and contributions.

Governance, Leadership and Management

The college has its own vision, mission and objectives. The Governing Body of the college is acting as the sole decision making authority with the principal as its secretary. The management of Nilambazar College is highly decentralized and democratic in its approach. Various Committees have been constituted to conduct different activities with a view to make effective implementation. Academic committee takes care of the academic activities of the college. The institution follows all the rules and guidelines of affiliating university, UGC and State Government for employment, admission, utilization of funds, maintaining disciplines and overall management.

The college implements e-governance in areas of administration, financial accounts, student admission and support and also examination. The college has also adopted certain welfare measures and transparent mechanism for performance appraisal of the teaching and non-teaching staff. Faculty members have been encouraged to attend Faculty Development Programmes (FDP), Faculty Induction Programmes (FIP), participate in seminars, workshops, refresher course and other training programmes for the professional

development of the staff.

The financial management is assisted by DDO and the accountant of the college. However, yearly financial audits are conducted externally by a registered chartered accountant.

The IQAC of the college functions as a key commander in monitoring multifarious activities and co-coordinating the diverse stakeholders. The IQAC reviews different aspects and initiates the work for quality enhancement in the college by organizing programme for both the faculties and the students. The IQAC holds regular meetings, collects feedbacks, analysis and takes necessary measures for improvement in various sectors. The IQAC also signed up Memorandum of Understanding (MOUs) with other establishments for the welfare of the institution. Recently the College is assessed by Royal Assessments Private Limited (RAPL) and found to comply with the requirements of Quality Management Systems, ISO 9001: 2015.

Institutional Values and Best Practices

The college has taken bold initiatives for the promotion of Gender Equity among the students at the institution by providing equal opportunity for both the genders providing separate boys and girls common room, providing student union with proportionate share basis. Further the college encourages both the gender to take part in various programmes like women empowerment, physical trainings, self defense and other security measures by installing CC Cameras, fire extinguisher etc.

The college has adopted various measures and drives to keep the campus clean and green. Alternative energy sources have been introduced. Solid Waste Management introduced in the college through vermicompost unit. Incinerator, Sanitary Napkins, Vendor Machine has been installed to maintain cleanliness and hygienic environment.

The college has done its Environment/ Green Audit, Energy Audits, Gender Audit, Academic & Administrative Audit for its best future prospects and development. To provide facilities towards the Divyangjan student's ramps, disabled friendly toilets, wheel chairs, supporting sticks have been made available in the campus.

The college has conducted regular programmes, academic and extracurricular activities to create and foster an atmosphere of tolerance, communal and cultural harmony and social integrity. All the stakeholders take part in state and national election, observes National Voters Day, National Constitution Day on a regular mode. All the members obey rules and regulation of the college and always maintain the guidelines and code of conduct of the college.

To promote sensitivity and awareness among the students and side by side to decentralize power and function of various activity of the college, the college authority has implemented two best practices such as "National Service Scheme" (NSS) and "Decentralization of Responsibilities" programme introduced by the college authority as best practice. The college also initiated various positive and Distinctiveness measures for fostering good relationship with the neighborhood communities for the improvement and upliftment of the society and common masses.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	NILAMBAZAR COLLEGE
Address	NILAMBAZAR COLLEGE P.O. NILAMBAZAR DIST. KARIMGANJ PIN 788722
City	NILAMBAZAR
State	Assam
Pin	788722
Website	www.nilambazarcollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Atiqur Rahman	03843-291601	8474853599	-	nilambazarcollege @gmail.com
IQAC / CIQA coordinator	Jalal Uddin	-	8638315409	-	iqacnbc2014@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Assam	Assam University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	11-01-2013	[View Document](#)
12B of UGC	11-01-2013	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	NILAMBAZAR COLLEGE P.O. NILAMBAZAR DIST. KARIMGANJ PIN 788722	Rural	3.982	5189

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bachelor Of Arts In Arabic Honours	36	H.S.	English	20	34
UG	BA,Bachelor Of Arts Bengali Honours	36	H.S.	Bengali	15	7
UG	BA,Bachelor Of Arts Philosophy Honours	36	H.S.	English	10	2
UG	BA,Bachelor Of Arts Political Science Honours	36	H.S.	English	10	12
UG	BA,Bachelor Of Arts English General	36	H.S.	English	535	478
UG	BA,Bachelor Of Arts Bengali General	36	H.S.	Bengali	200	143
UG	BA,Bachelor Of Arts Arabic General	36	H.S.	English	100	65
UG	BA,Bachelor Of Arts Economics General	36	H.S.	English	200	197
UG	BA,Bachelor Of Arts History General	36	H.S.	English	125	123

UG	BA,Bachelor Of Arts Philosophy General	36	H.S.	English	200	191
UG	BA,Bachelor Of Arts Political Science General	36	H.S.	English	250	205
UG	BA,Bachelor Of Arts Sanskrit General	36	H.S.	English	20	8
UG	BA,Bachelor Of Arts Education General	36	H.S.	English	80	79

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				22			
Recruited	0	0	0	0	0	0	0	0	18	3	0	21
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				6			
Recruited	0	0	0	0	0	0	0	0	6	0	0	6
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				12
Recruited	12	0	0	12
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	6	1	0	7
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	15	2	0	17
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	0	0	3
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	290	0	0	0	290
	Female	243	0	0	0	243
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	17	16	15	17
	Female	16	12	12	10
	Others	0	0	0	0
ST	Male	0	0	1	1
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	24	20	15	14
	Female	21	17	20	16
	Others	0	0	0	0
General	Male	203	154	153	144
	Female	172	158	156	135
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	1	0	0
	Others	0	0	0	0
Total		453	378	372	337

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The NEP aims at encouraging the exclusive talent of students through a holistic Multidisciplinary or Interdisciplinary means of education. Nilambazar College is an affiliated college under Assam University, Silchar and the college strictly follows course and curriculum prescribed by the affiliating University. However, considering the immense significance of multidisciplinary study in Higher Education, the college adheres to CBCS curriculum which is introduced by its affiliating university. The curriculum focuses on multidisciplinary subject which benefits the students having important and widely applicable effects. The Environmental studies is included in the curriculum as compulsory subject

	which enables the students in encompasses a wide range of topics such as Bio-logical, cultural and Physical. Special emphasis will be given on socially and economically disadvantaged groups which include, gender, socio-cultural, and geographical identities and disabilities. The college also signed MOU with 3 (three) Colleges and other organizations to avail multidisciplinary courses. Nilambazar College is ready to adopt NEP 2020 in multidisciplinary programmes and Interdisciplinary courses as soon as our affiliating university gives us the opportunity.
2. Academic bank of credits (ABC):	The preparedness of the institution in implementation of Academic Bank of Credits depends upon the guidelines of the affiliating University and Higher Education Department, Govt. of Assam. For this purpose, a centralized database along with the database of the college is to be established to digitally store the academic credits carved by the student from various courses so that the credit earned by student previously could be forwarded when the student enters into the program again. However, the introduction of CBCS in the curriculum by the Assam University enables students' mobility across higher education system. For monitoring ABC, proper technical support system will be created.
3. Skill development:	The Parents University of the college has introduced CBCS system in 2018 and it offers the skill enhancement courses (SEC) in the curriculum for Under Graduate Level in third, fourth, fifth & sixth semesters. The college has also plan to introduce more skill oriented and job oriented courses and made skill subjects compulsory for the students who are free to select skill courses of any department. Moreover, our college is ready to adopt and offer various Skill Development programmes that will be offered in the New Syllabus for NEP 2020.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The college ensures appropriate integration of Indian Knowledge System by offering MIL (Modern Indian Languages) subjects and core course as per CBCS system set up by Assam University. Languages like Bengali, English, Sanskrit and Arabic are offered to students as core subjects along with generic electives and skill subjects. Special stress is given on teaching through Bi-lingual. Other subjects like Political Science, History, Philosophy, Education etc. are also

	offered in order to inculcate sense of national integration, love for art, culture and civic sense among the students community. The college conducts cultural programmes regularly reflecting cultural heritage/mosaic from time to time. The institution also plan to offer online various certificate / value added courses of MOOCS, SWAYAM etc.
5. Focus on Outcome based education (OBE):	Nilambazar College encourages student-centric learning method in teaching-learning process. For this purpose, in the beginning of academic session, orientation classes on Programme Outcome (PO), Course Outcome (CO), Programme Specific Outcome (PSO) have been conducted under the supervision of the IQAC. Moreover, the emphasis has been given on experiential learning methods like Field Trips, Industry Visit, Visit to Higher Educational Institutions, and Invited Lectures by eminent academician. With regard to participative learning, the college gives importance on hands on training, preparation of Wall Magazine, Seminar, Debate, Quiz, etc. After completion of their choice of programme, a student is expected to have: (i) It empowers the graduates to appear in various competitive examinations or go for higher studies of their choice. (ii) It increases qualities of observation, precision, logical thinking, clarity of thought and expression, systematic approach, qualitative and quantitative decision making. (iii) It trains the learners to extract information, formulate and solve problems in a systematic and logical manner. The primary focus of the proposed OBE system will be on the following skills such as life skills, basic skills, professional and vocational skills, intellectual skills, interpersonal and personal skills with the potential benefits to create a clear expectation of what needs to be accomplished by the end of the course. It is believed that outcome analysis will help to find gaps and carry out continuous improvement to align with the mission of NEP- 2020.
6. Distance education/online education:	Use of ICT and online education has become necessary prerequisite in teaching-learning process. During Covid – 19 pandemic, our college offered virtual mode of teaching through different applications like Zoom, Google Meet, WhatsApp etc. However, the college always encourages students to pursue various courses under SAWYAM. Moreover, our College is also providing full support in

	inculcating distance education by running centre of Krishna Kanta Handiqui State Open University (KKHSOU), Assam. This Opportunity helps the students to pursue higher education who are not able to pursue higher education through conventional mode of education. Once the NEP is implemented in affiliating University, we will ensure smooth functioning of Distance and Online Education as recommended by the policy framers of NEP – 2020.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Recently, Electoral Literacy Club has been set up at Nilambazar College, Nilambazar previously, NSS Unit use to organise such Electoral Literacy Programmes with the support from local administration. The main objective of the Electoral Literacy Club is to educate the students about their democratic rights and electoral procedures that includes to aware ' New Voters' aged between 18-21 years of age about various aspects of election system. To provide the experience based learning of the electoral system we organize Mock Polling Activities, Debates, Quiz Competition, Mock Parliament, Poster Presentations, Public Meetings, and Essay Contest that significantly uplifts the understanding of electoral process.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, the ELC of Nilambazar College is functional with the following office bearers : (i) Dr. Altaf Hussain, Asstt. Prof. ELC co-ordinator. (ii) Dr. Dilwar Hussain Talukdar, Asstt. Prof. ELC Additional co-ordinator. (iii) Rukshana Parveen Talukda, Gen. Secy, Student Union, Student Representative. (iv) Ratul Rudrapaul, NCC Volunteers, Student Representative. (v) Sayed Suhail Jakir, NSS Volunteers, Student Representative.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under	The following activities are performed by the ELC of the college : (i) Participation in Voter Awareness Campaigns in the nearby villages with a view to educating the public. (ii) Participation in Voters registration process, assisting district election administration in conducting poll. (iii) Creating awareness and interest among faculties and students through poster presentation and workshops.

privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	(iv)Promotion of ethical voting as well as enhancing participation of various under privileged sections of the society.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The college is preparing its various strategies towards a number of awareness drives in the neighboring areas as well as in the adopted village. Activities are taken up to help the target audience understand the value of their vote and to ensure that they exercise their right in a confident, comfortable and ethical manner. To create and develop a culture of electoral participation and follow the principle of 'Every Vote Counts' and 'No voter to be Left Behind'.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The students who are above 18 years or 17+ years and are to be enrolled as voters are sensitized and made aware about their democratic rights which include casting votes in elections. Mock polling activity is organized to give them experience – based learning of the democratic setup. Besides, every year National Voters Day is celebrated in the college on 25th January where students can learn a lot about the registration process of new voters. In addition to this last year special campaign at educational institutions to facilitate registration of new voters from 30/11/2022 to 03/12/2022 was organized in the college with the help of district administration, Karimganj. We also conduct Debates, Quiz, Mock Parliament, Essay Writing etc. to raise understanding of electoral processes.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1041	892	793	809	767

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 27

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
27	25	24	24	24

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
18.84466	58.30534	109.10576	63.65192	27.27873

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Nilambazar College was established in 1994 is an affiliated institution under Assam University and the college follows the syllabus and academic guidance as prescribed by the university time to time. At the beginning of every academic session, the college prepares the academic calendar for the effective implementation of the curriculum framed by the university in consultation with faculty members. The entire syllabus of a particular semester is divided among the teachers in the number of classes/hours. The tutorial and remedial classes are conducted on a need based basis, while class tests and internal examinations are also conducted at a regular interval in order to assess the performance of the students as per the university guidelines. These results are reviewed and accordingly decisions are taken by the concerned department for the betterment of their students. However, teachers take their best effort to ensure quality development and to enhance academic growth of the students.

The teaching plan consists of detailed distribution of the syllabus among all the faculties of a particular department on the basis of the departmental meetings. Faculty members take utmost care to complete the syllabus in time. Tutorials, class tests and internal assessments comprise the formal evaluative processes, even students are encouraged to meet teachers beyond class hours for doubt clearing and any other curricular discussions. However, to overcome any sorts of inadequacy, the students are encouraged to make use of the library facility. To supplement their knowledge on curriculum and beyond, guest lectures by eminent scholars are also organized, visit to various historical places, educational tours and excursions and even project further to develop their practical knowledge.

To make the delivery of curriculum successful, the faculty members regularly update their knowledge by participating in Faculty Development Programme (FDP), Faculty Induction Programme (FIP), Refresher Courses (RC), various short term courses, workshops, seminars/webinars conducted by the affiliating colleges and various universities in India. In addition to that, many of them are also members of various committees of Assam University contributing their skillness and expertise in review of curriculum, continuous assessment and evaluation system, setting of question papers, sharing thoughts, views and ideas by attending various University level meetings.

In order to support the goal of effective curriculum delivery, mentor-mentee programme is also adopted where small groups are formed for academic and personal guidance. NCC and NSS Units have been striving continuously to meet the curricular aspect effectively with active cooperation of IQAC.

The examination pattern is strictly followed by the college as per the existing guidelines of Assam University. However, the transparency in the examination is also maintained at its best i.e. by conducting the examinations Under CCTV facilitated rooms by deputing the invigilators of different subjects other

than the same subject, by allowing the students to sit in a hall where sufficient distance is maintained as per the UGC norms and above all the entire examination is looked after strictly by the internally appointed AOC's by the college and under the university appointed external Supervisory Officer.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 10

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 16.74

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online

courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
160	80	160	160	160

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Curriculum enrichment is absolutely vital and a dynamic process in any educational system. The successful enrichment program enhances students life at college requires motivation and retention. Keeping these objectives in mind and considering about the various cross cutting issues, the university has already introduced subjects on environmental studies and ethics (philosophy) to impart value based education among the students of UG curriculum. We even create awareness among students about the importance of professional ethics, gender equity, human values, environment and sustainability into the curriculum. Harmony, common brotherhood is the main human values that the institution tries to inculcate in the minds of the students. To integrate the cross cutting issues such as professional ethics, gender, human values, environment and sustainability etc. and accordingly various committees are formed to take care of the students:-

Professional Ethics: - Knowledge on ethics is there in philosophy major course and in general course which deal with value education emphasizing on the spirits of Ahimsa, Satyagraha, and non-violence through Gandhian ideology.

Gender Sensitivity:- The general atmosphere of our college with equal opportunity to girls and boys in many courses provide an enabling environment for gender equality. Gender equality is promoted through lectures on women rights, lecture on women empowerment, gender based violations and other such related activities.

Human Values:- Papers containing units on value education are included in general courses of education department in all semesters, department of political science has papers on human rights both in general and major courses in all semesters as part of their course curriculum.

Environment and Sustainability: - Environmental education is also offered for the students to educate them about the relationship between man and environment, ecological and psychological perspective for sustainable development. For this Assam University includes Environmental Science as a compulsory subject for a UG curriculum. There are specific committees that make collective efforts to sensitize the students on respective areas to beautify the campus.

Anti Ragging Committee:-The college has formed this committee to protect new students from the harmful activities of the seniors. The committee is empowered to take severe actions against such elements. However no such incidence has been reported so far in the college.

Women Cell:- The college has also formed a women cell to address the gender specific issues and to take care of female students rights and safety.

Community Orientation:- NSS Unit of the college takes students to the community to be aware of the problems faced by the various sections of the society. NCC Cadets are provided training for team work and responsible living. During the last five years the NCC and NSS units carried out several training programmes for students and social activities like tree plantation, Swaccha Bharat Abhiyan, Drug Abuse Awareness campaign, Blood Donation camp, Free Health Check up etc.

Cultivating moral and ethical values among students is the need of the hour. The college organizes various awareness programmes to increase the ethical and moral values among students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 7.97

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 83

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 99.19

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2021-22	2020-21	2019-20	2018-19	2017-18
533	453	378	372	337

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
535	455	380	380	340

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 42.87

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2021-22	2020-21	2019-20	2018-19	2017-18
93	78	66	63	58

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
213	182	152	152	136

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 38.56

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

To make the process of teaching and learning more effective, various students – centric methods have been adopted such as :

Experiential Learning :

1. Different academic field visits are conducted for the students to important place such as Museums and cultural centre like symmetry for earning basic knowledge and new experiences.
2. Students are encouraged to engage themselves in various useful learning activities in the college maintaining a non-competitive and co-operative environment. Senior and junior students involve together for activities like College Wall Magazine, Departmental Seminar, and Quiz etc and create a congenial academic atmosphere in the college.
3. Plantation drives are intended to aware students about the burning issue of climate change.

Participatory Learning:

1. Field visits and Excursion Tours to historically and culturally important place within and outside the state are conducted to enhance the life skills and knowledge of the students.
2. Co-curricular, extra-curricular, community activities and value added activities have been organised for holistic development of the students.
3. Students are appointed as members of different committees of the college and assigned responsibilities for improving their organisational skills and abilities.
4. Students are also encouraged to participate in different sports and cultural events like Inter College Competitions, Youth Festival etc.

Problem Solving Methodology:

- Students are encouraged to go for field visit in the form of educational tour supervised by faculty members to get various information and to develop skills.
- NCC and NSS Volunteers are encouraged to involve in various social issues and burning problems of the community to develop their problem-solving abilities.
- Students are provided life skill education in the form of Yoga, Meditation and awareness lectures.
- Career counselling and Guidance cell of the college and various talks of eminent speakers prepare students to meet the challenges of life boldly.
- The institute encourages students to enrol in the District Computer Centre to enhance their soft skills.

Teachers of Nilambazar College use different ICT tools and methods for effective teaching – learning process in the College.

- Two Smart Class rooms have been created to facilitate teachers and students with modern day teaching – learning experiences.
- The College has created limited wi-fi facilities to students and staffs of the College. All

departments, IQAC Room, Computer Centre and Library were covered with wi-fi facility. Teachers use personal mobile internet facilities to search and share online resources with the students.

- Awards are given for the best graduate of the college every year. This initiative not only encourages the students of different departments to perform better in the examinations, but also inculcate a healthy practice amongst different department to excel in the academic front.
- The teaching-learning is made effective by the use of e-books, computers and internet connectivity. Students with the best library user are awarded with college Library Awards every year.
- Memorandum of understanding has been signed with different institutions for facilitating student and faculty exchange programme. Every academic department has student WhatsApp groups where teachers upload reading material to students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 96.88

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
27	26	25	25	25

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last

five years (consider only highest degree for count)

Response: 46.77

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	11	11

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Nilambazar College is an affiliated college of Assam University follows the University rules and regulations regarding internal/external assessment. The college has an academic calendar and it plans accordingly for the entire academic session.

Internal Assessment consist of two parts viz (i) Unit Test of 20 marks & (ii) Attendance of 10 marks. Usually, two unit tests are held in every semester. The examination cell of the college conducts all internal and external examination in the college. Internal Examination is compulsory for the students and marks obtained in the internal test are added to the final examination marks. Absentee students having genuine reasons may inform the authority with convincing documents is given chances to re-appear in their concerned re-examinations.

The college organises orientation programmes for the newly admitted students to make them

acquainted with the examination systems. Examination cell conducts all the examination as per the general timeline of Assam University with prior notice and information to the students. These notices are displayed in the departmental and college notice boards, principal's official WhatsApp Group and College Website.

Questions are set generally from the portions that have already been covered and discussed in the classes with options. Results of internal examination are duly intimated to the students. Teachers can assess the students and guide them accordingly to their interests and capabilities for continuous improvement in teaching – learning and evaluation process.

All the departments submit the mark sheets of internal assessment to the examination in-charges, for submitting the same to the affiliated university.

The IQAC of the college regularly monitors the mechanism of internal assessment.

There is proper provision for redresses of grievances of the students, their queries and problems concerned with the examination are solved at department level, college level & university level.

Department Level

If a student is dissatisfied with the evaluation process, he/she may raise grievance to the concerned Head of the department and it may be resolved at the departmental level, otherwise it may be raised to the examination cell.

College Level

College has also a common online / offline grievance form in our college website and in GRC. The grievance redressal cell (GRC) functions as Mechanism to meet up the grievances of the students. The cell maintains a Complaint Box in the college campus for the same. Student can write their complains on any issue, including internal assessment and drop it to the complaint box. The Box is checked time to time and actions are taken to redress their grievances.

University Level

Assam University has a common online grievance form for students to raise issues regarding external examinations.

The students have the facility of revaluation of their answer scripts if they are dissatisfied with their results. The students can also apply through RTI and demand a photo copy of their answer scripts.

Best possible efforts are made to redress the grievances.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

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2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Nilambazar College, as an affiliated college under Assam University has been following the broad framework of the curriculums of the Three years Degree course semester system since 2010-2011 and the Three years Degree course CBCS starting from the Academic session 2018-19 for undergraduate honours and general programmes in Arts Stream as designed by the Affiliating University. Every Academic department of the college has respective routine activities for delivery and implementation of the curriculum as designed by the parent university. Examination Cell of the college decides on dates during which the internal assessment is to be given to students and dates by which the marks need to be submitted to the office. The result of the final semesters is displayed in the website of affiliating university. The internal examination performances are discussed with the students.

The meetings of the Academic Committee are regularly held in the beginning and middle of each academic session to discuss regarding academic matters as well as the progress of each academic departments of the college. The principal of the college regularly holds meetings with the Heads of the Department to discuss different academic matters of the college.

The college adopts different mechanism and practices to communicate the course outcome to all the stakeholders of the college. The main objectives of such mechanism and practices are to provide the students and the teachers a clear and comprehensive idea of the concerned course in connection with the teaching learning process and to formulate measures for rectification if necessary. The main features of POs and COs of every department are displayed in college website.

The affiliating university prepares the syllabi for all programmes of the undergraduate level. The syllabus depicting the learning objectives is readily available for the students and teachers in their respective departments, college library and on the website of Assam University. The college designed the teaching-learning modules with the following course outcomes :

1. To have fundamental knowledge and understanding of the course they pursue.
2. Various teaching-learning methods are used to help the students for comprehending the subjects.
3. To develop different skill to appreciate various social issues related to their subjects.
4. The courses also intend to enhance the employability skills of the students.
5. To broaden the scope for higher studies of the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The college regularly evaluates the attainment of programme outcomes and course outcomes primarily on the basis of the performance of the students in formative and summative assessment in the course. The evaluation is done by the following methods:

1. All the results of the external examination are considered as primary measures to access the programme outcome and course outcome. The programme outcomes are measured on the basis of the marks secured in the concerned external examinations.
2. The internal examination conducted by the college following the procedure of the affiliating university help to observe the specific knowledge and skills of the students. Such type of assessment of the students is done on the basis of marks secured in the respective internal examinations of the college.
3. The students are assigned home assignment on particular topics to measure their knowledge, understanding and skills.
4. The departments organize departmental seminars, group discussions, quizzes, debates etc. to assess the programme outcome and course outcome.
5. Feedback taken from the students, parents/guardians, alumni on syllabus and the teachers is one of the significant methods of assessing the teaching-learning and evaluation system of the college.
6. Parent-Teacher Meets are organised regularly by the college and also by the academic department individually to review the teaching-learning and evaluation process.
7. The college has a career counselling cell to resolve various academic problems to help attain programme outcomes and to offer proper guidance to the students on various career options.
8. Staff meetings at department level are regularly held to review the progress of the students and to ensure the timely completion of the syllabus so that a clear way is paid towards optimum learning outcomes.
9. Records of students' progression also serve to measure the attainment of programme outcome in the college.

The whole teaching-learning process in the college can also be assessed on the Annual Alumni Day of the College. The gathering includes alumni who are being able to establish themselves in various walks of the society as college teacher or school teachers, to the Defence Sector or to the official Sector, in private company etc. Some of the Alumni members are in active politics and some others passionately involved in social services.

These are the examples of students transforming learning into practical way of life, finding the best way possible with one's individual capacity and making a livelihood out of it turning into socially responsible citizens, justifying the proper outcome of teaching-learning.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 69.02

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
155	150	116	62	83

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
194	158	156	133	179

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.48

File Description	Document
Upload database of all students on roll as per data template	View Document

Online student satisfaction survey regarding teaching learning process

Response: 3.48

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The College has initiated various measures and initiatives to create, organise, capture and disseminate knowledge and ideas to ensure its availability for future users. The important measures of knowledge transfer adopted by the college are :-

- Transfer and share of knowledge is done through various interactions, seminars, workshops, open discussion conducted by various departments from time to time.
- Various department of the college generate co-curricular stimuli by means of workshop and seminars. Prominent Resource persons are invited to conduct programme and share their ideas with the students to sharpen their innovative ideas.
- The library of the college is a store house as well archives of Books and References and students are often encouraged to access the books from the library in a regular mode and acquire knowledge.

- To develop the skill of creative writings, students are encouraged by language teachers to write for college magazine and periodicals.
- Indian Knowledge System is an innovative step that lays top priority on traditional knowledge in the field of Arts and Literature. IKS is intended to provide undergraduates with a fundamental guide to the history, culture and philosophy of India. It is also intended to equip them to certain basic skills including individual and group, seminar presentation and essay writing. Our college recently organised awareness programme on the importance of Indian Knowledge System.
- IPR Cell of the college aims to create awareness on the importance of intellectual property right among the stakeholders of the college. The main mottos of IPR Cell are- to create awareness about IPR among the faculty and students, to advice and guide both faculty and students, to conduct workshop, seminar and other training programme on IPR. Our institution recently organised awareness programme on the importance of IPR,
- Faculties are encouraged to participate in various skill enhancement programmes and conduct such programmes amongst the students in the college campus.
- The Department of Economics motivates the students to develop entrepreneurial skills by organising various seminars and extension lectures and workshops. Students are also encouraged for frequent visit to various industries with a view to gather practical experiences.
- Our institution created a vermicomposting unit for supporting the students of various departments. Vermicomposting is basically the method of turning organic wastes into worm castings. The worm castings are very important to help the fertility of soil. Various types of Earthworms are mainly used for successfully accomplishing the vermicomposting unit in an institute.
- For girls, the college has the most conducive and safe environment having Anti-Sexual Harassment Cell to resolve issues against the girls immediately.
- The mentor-mentee system of the college is a very recent begging for the college. Mentors are searching for potentials of the mentees to the utmost level. During the college programmes, teachers are trying their best to nurture the talents of the students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 16

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	0	1	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.07

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	1	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.37

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	7	2	0	1

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Our institute motivate the students to join different extension activities initiated by the cells and departments. Different initiatives are intended to develop a campus community partnership by involving the students with the practical realities of the society. In order to sensitize the students to social issues, various activities and awareness programmes are conducted. The objective of these programmes is to develop a mindset to extend a helping hand to the needy ones.

College – Local Community Partnership : With an objective to help the lower strata of the society, the college has conducted various programmes such as:

- General Health Check up camp.
- Awareness on road safety.
- Legal Awareness Programme.
- Programme on Tobacco Control.
- Promoting national integration.
- Covid-19 care.
- Awareness on the importance of Book reading.
- Important site visit.
- Sports meet.

- Fit India Freedom Run.
- Awareness Programme on Swachha Bharat Abhiyan, Swachha Pakhwara Programme etc.

Helping the Marginalized: With an objective to help the marginalized section of the society we have initiated following programmes:

- Free Health check-up campaign.
- Distributing masks, sanitizers, soap etc. among the poor people.

Flood Relief Activities: Our institute has initiated following flood relief operations:

- Shelter to the flood affected people in the college campus.
- Health camps for the flood victims.
- During severe flood, the volunteers of NCC and NSS served seriously through distributing food, cloths, drinking water etc.

Conservation of Environment: Our College has initiated following programmes for conservation of environment in the locality:

- Celebration of World Environment Day.
- Plantation of saplings inside & outside the campus.
- Initiation of eco-friendly environment in and outside the campus.

Women Empowerment : To empower women of the area our institute has conducted various programmes on legal awareness, self defence, awareness programme on women welfare etc.

Blood Donation Camp : Blood Donation camp has been frequently organised through NSS in association with various local NGO's and Nilambazar PHC. Teacher and Students participated as volunteers in blood donation camp. They also donated blood to inspire the local people.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Nilambazar College is fully active from the session 2017-18 with all its faculties and staffs. Though it was established in 1994, the members of the college were less active with respect to its extension activities. But, at present, the NSS and NCC cell of the college is striving hard in this regard to initiate

various programmes in the nearby villages. The following awards/recognition have been received by the college from District Administration and various organization:

Our college received certificate of Appreciation from the Superintendent of Police, Karimganj as a courageous award for rescuing the life of six passengers in a car accident on 19th August 2017.

Our college has received a letter of appreciation for enlightening young minds and also spreading quality moral education and leadership among the students by a renowned organisation of Assam viz. Ajmal Foundation, Hojai on 25/04/2023.

Our institute has received certificate of appreciation for organising blood donation camp in collaboration with Helping Hands Group, Mullaganj by well known organisation Mullaganj studies & cultural centre, Karimganj in 2018.

Our college received certificate of Appreciation for the involvement in various social services and community development activities in the year 2018-19 and also received Certificate of Adoration for sensitizing the rural people for spreading education in the society in the year 2021 from Farampasha Gaon Panchayat.

Our college received Certificate of Appreciation for taking special steps in plantation drive at different public places of Nilambazar area from Circle Office (Local Administration) Nilambazar during the session 2021-22.

Our institute received Certificate of Appreciation for the involvement in social service and Community Development in the year 2018-19 and also received certificate of Adoration for sensitizing the rural people for spreading education in the society in 2020 from Nilambazar Gaon Panchayat, Nilambazar.

Our college received Certificate of Appreciation for taking special drives on Tobacco Control, drugs etc. from Nilambazar Public Health Centre in the year 2018-19.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 51

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
20	1	5	10	15

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 14

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Nilambazar College was established in 1994 with a strong infrastructural policy. The infrastructure facilities were created with an objective of developing an institution for effective teaching and learning process. The college has 12 Bighas 4 Lechas of land and the built up area of the campus is total 5189 sq. meter.

Nilambazar College has one large two storey building, one Assam type building and another single storey building that accommodate the administrative office and the academic departments, lecture halls, central library, girl's common room with toilet, boys common room, ICT room, seminar hall, NCC, NSS, Distance Education Centre (KKHSOU) office room, staff room with a well sophisticated wash room, facilities for sports and culture etc.

To ensure adequate availability of physical infrastructure the requirements of all Heads of Department and conveners of various cells are represented to the Principal during the meetings of HODs, and general staff meetings and through IQAC for the forth coming year well ahead of the preparation of the budgets for the next academic year. The **Academic Committee** plans ahead for all requirements regarding class rooms, furniture and other equipments. This ensures the management has sufficient time to acquire and replace some of the out dated facilities at the beginning of every academic year. However, keeping in view the future infrastructural requirement of the college, the authority has having a master plan with a modern visionary outlook of the institution. The principal takes the initiative for effective teaching and learning to meet the emerging demand of various courses introduced by NEP 2020, the authority looks forward to enhance new infrastructure and renovate the existing one.

Details of the facilities available for:-

Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, botanical garden, specialized facilities and equipment for teaching, learning and research etc.

The following are the list of institutional facility and equipments available in the institution:-

SL. No	Facilities	NOS.
01.	Sufficiently furnished lecture halls	14
02.	Air conditioned Principal Chamber with wash room facility.	01
03.	Office room with toilet facility	01
04.	Teachers common room with toilet facility	01
05.	Computer lab (with 42 computer)	01
06.	Library & reading room	01
07.	NCC room	01
08.	NSS room	01
09	Distance Education Centre (KKHSOU) Room	01
10.	Boys Common Room	01
11.	Girls Common Room with toilet facility	01
12.	Separate Toilet facility for Boys	04
13.	Separate Toilet and washing facility for Girl's	04
	IQAC room	
15.	Printer with Scanner	05
16.	Scanner	02
17.	ICT enable classroom	01
18	Seminar Room	01
19.	Digital Camera	01
20.	CC Camera	44
21.	Mike & inbuilt speaker	03
22.	Xerox machine	02
23.	Projector	01
24.	Garden	02
25.	Water Purifier	02
26.	Drinking Water facility	Available
27.	Computer & Laptop (Office use)	08
28.	Hygienic Canteen	01
29.	Parking shed	01
30.	Bi-cycle/ Motor Cycle Stand	01
31.	Boundary Wall	Available
32.	College Main Gate	Available

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 35.24

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
4.90	7.23	53.45	27.14	4.95

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Nilambazar college library is situated in the ground floor in the main academic building of the campus. It is comprised of near about 5 thousand books, journals, magazines etc. our library is fully automated with the latest library management software solution KOHA and it provides a reader friendly interface for searching resources in the library along with its availability status. The library has a E-Resources Corner.

The library development committee exists in the institution which supervises and ensures that the library functions and caters to the needs of all its users. The library development committee takes special drives to make the library student's user friendly.

Its significant facilities are :-

(i) Purchased new books, journals and magazines etc.

(ii) Library time table is flexible as per the needs of students.

(iii) Other infrastructural facilities like almirahs, tables, shelves, racks, chairs are being purchased as per the need.

(iv) Especially at the time of examination library time is extended for the benefits of the students.

(v) The library staff keeps the faculty and the students updated regarding the latest acquisition.

(vi) The library has a free wi-fi facility.

(vi) In the library, there is a reading room allotted for both the teachers and students.

(vii) Xerox facilities are also available in the library.

(viii) In our college library, daily Bengali and English newspapers are available.

(ix) By means of institutional membership, the users may also access e-resources of N-LIST, and INFLIBNET.

(x) Library has subscription of various journals-print and online.

(xi) Library conducted orientation programmes for new members.

(xii) Library is under CCTV surveillance for security reinforcement.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Our College has integrated latest IT methods and aiming to complete automation of the regular activities of the campus. Admission, administrative and academic process are integrated with IT to make the

process convenient and transparent-

- The College has tie-up with UMA SOFTWARE SOLITIONS, Silchar for maintenance and regular update of IT facilities.
- Two ICT classrooms are added in the college with audio-visual and projector to provide quality education to the students.
- Institute provides open Wi-Fi facilities for students and teachers.
- The College has 50 Sets of computers for the smooth functioning of administrative and academic work.
- Institute has a Dynamic website and active social media platforms like Facebook, Whatsapp etc.
- The whole campus is brought under the surveillance of 44th CCTV cameras to improve the security system of the college.
- The Library has regular subscription of E-journals and E-books via NLIST-INFLIBNET.
- Facial Biometric attendance for teaching and Non-teaching employees of the college.
- The College has two Photo-Copies machines which are dedicatedly used for the teachers, employees and the students.
- The College has developed a portal for online admission.
- As an affiliated college under Assam University, the college uses online form fill-up portal extensively for the benefit of the students.
- One internet (Broadband) connection.
- The College has implemented LMS (Learning Management System).
- The Institution has an interactive LED display and it is used for smart classroom/seminar room.

Update on It Infrastructures and Maintenance:

The college maintains following procedures for maintaining and utilizing physical, academic support facilities.

- Maintenance of infrastructure of the college is carried out under the monitoring of the college authority.
- The college authority also consults with the service providers to keep the Wi-Fi connection updated.
- The college authority takes help from technical experts in due course of time for regular check-up, repairing and maintenance of various physical and academic support facilities such as computers, CCTV camera, Bio-metric machine, electrical equipments etc.
- A library development committee is constituted for the smooth functioning of the library.
- Departmental requirements are placed by the Departmental heads to the principal and accordingly the principal takes action in time.
- There are stock register, accession register to maintain the library books. The library books are issued to the students as well as to the teachers for seven days which can be renewed, if requires.
- The maintenance of the whole college campus is taken care of by fourth grade staff of the institution under the supervision of the principal.
- An ILMS, provided by KOHA, is used for cataloguing and circulating library books. Anti-virus software is purchased and renewed annually.
- Fire extinguishers are installed to counter situations like fire hazard.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 22.63

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 46

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 35.66

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
7.8	26.4	28.21	20.7	15.74

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 77.13

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
910	891	382	674	461

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

> 1. *Soft skills*
> 2. *Language and communication skills*
> 3. *Life skills (Yoga, physical fitness, health and hygiene)*
> 4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 1.58

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
33	3	4	11	17

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 21.91

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
62	5	12	29	16

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
155	150	116	62	83

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 10.18

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
4	17	24	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 5

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	1	2

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 13.8

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	16	9	17	12

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association of Nilambazar College has been actively working as integral part of the institution. Although the Alumni work has been continuing since 1998 but formally it was formed in the year 2017. It has received official registration under society registration act in 2022 vide registration no. RS/KARIM/258/L/116 of 2022-23. It strives to promote an enduring relationship between students and their Alma Matter. The contribution of Alumni towards the development of the college is undoubtedly very significant. The alumni committee aims at making our alumni participate in the institutional activities and contribute to the growth and development of the college.

- The Alumni Association organizes its meeting annually within the campus.
- These alumni are our broad ambassadors in the society to spread good name of the institution.
- Alumni Committee ensures that alumni are regularly conducted to watch out their progress in their personal and professional life.
- Alumni association maintains healthy and informal relations with alumni to seek their help, support advice and co-operation.
- The inputs of the ex-students given during alumni meet are always welcomed for further improvement in academics.
- Many of our alumni have been contributing handsomely but silently through both financial and non-financial means. Whether it is the requirement of furniture or electrical goods or building material our alumni are always ready to help.

It is a matter of a great pleasure that the convener of the Alumni Association Mr. Kabir Ahmed Khan is a faculty of this college. The college feels proud of its alumni who are being able to establish themselves in various Government, non-government organizations in the Judiciary, defence sector, as entrepreneurs and as politicians. The Alumni Association felicitated the best academic performances of the college with the "Alumni Award" during the last session.

The Alumni Association organizes Awareness programme on issues like Road safety, health and hygiene, blood donation camp, Independence/Republic day celebration, Fresher's Social etc. Again they organized cleanliness drive, covid-19 awareness programme, distribute mask, sanitizer, food items and medicine among the lockdown victims. They also take initiative in negotiating with the members of the local bodies like the panchayat and the Bazar committee on various important issues of the college. Moreover, they insist the new students in the process of online admission.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Nilambazar College is a co-educational institution and it is governed by the governing body (GB) of the college which is formed by the department of Higher Education, Govt. of Assam. GB is the apex body of the college and executes the developmental activities of the college. The plans and policies are framed by GB, where local MLA acts as a special invitee, by involving various stakeholders and are in line with vision and mission of the college. GB, IQAC and faculty members play a pivotal role in designing and implementing quality policies in teaching-learning, research, governance and extension activities. There are formal and informal arrangements to coordinate the academic and administrative training and implementations which reflect the efforts of the college in realizing its vision. The involvement of the leadership is clearly visible in ensuring the execution of the action plans for the fulfillment of the mission.

Nilambazar College Governing Body is quite sensitive in various institutional practices such as NEP implementation; sustain institution growth, decentralization, participative management etc. That is why it has adopted the policy of decentralization and the same is ensured through participatory management of the institution. The principal with the support of HODs and conveners of various committees initiates the decision making process which creates an organizational climate of participatory democracy. The faculty plays a significant role in the planning and fruitful implementation of the college administrative process. Responsibilities are entrusted to them based on their competence, commitment and aptitude to meet the institutional objectives.

At the institutional level, various committees are formed which take decision in their respective fields. They organized meetings at regular intervals and take into account the opinion of all members through committees such as IQAC, Academic Committee, Anti Ragging Cell, Grievance Redressel Committee, Examination Cell, Discipline Committee, Purchase Committee, Construction Committee, College Campus Beautification Committee, Press and Publicity cell etc. the college encourages a cultural and participative management.

Nilambazar College has prepared a well-equipped perspective/strategic plan to achieve the vision and mission of the College. The IQAC should become a driving force for ushering in quality by working out intervention strategies to remove deficiencies and enhances quality.

The NEP aims at encourages the exclusives talent of students through a holistic multidisciplinary means of education. Being an affiliated college, our course structure and the content is designed by the parent university as per the UGC guideline. The College is ready to adopt NEP in multidisciplinary programmes and interdisciplinary courses as soon as our affiliating university gives us the opportunity.

Accordingly the college constitutes an NEP implementation committee and this committee is attending various NEP related programmes organized by Assam University as well as DHE, Govt. of Assam. Our college also organizes various awareness programmes and workshops on NEP 2020 implementation

In addition to that, the college is recently assessed by Royal Assessments Private Ltd (RAPL) and found to comply with the requirements of ISO 9001: 2015 quality management systems for providing graduate level education in a sustained institutional growth manners.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Nilambazar college is affiliated to Assam University and is provincialized under Department of Higher Education (DHE), Government of Assam. The Governing Body (GB) of the college is the highest decision making body of the college and is constituted as per guideline of the Department of Higher Education, Govt of Assam. Principal of the college is the Secretary of the G.B. The academic affairs are controlled by the affiliating university i.e. Assam University.

The college follows policy of participatory decision making which is evident from its administrative set up, appointment procedure, service rule etc.

Policies:

To realize the vision and mission, the college has framed various Academic and administrative policies for the upliftment of the institution.

Administrative Setup:

- Principal of the college is at the apex of the administration of the college and functions under the GB of the college.
- Academic In charge of the college works under Principal and mainly looks after the academic activities of the college.
- Head of the departments are responsible for looking after the individual departments and work in proximity with Academic In-charge. HODs are also member of the Academic Committee which

is the highest academic body of the college.

- Faculties are responsible for dissemination of knowledge & skill to the students. They are also members of various committees and take part actively in various decision making processes. Every year two faculty members are elected as representatives to the GB.
- Assistant Librarian is the in-charge of the central library who works under the Principal and is supported by Library Assistant and Library Bearer.
- IQAC of the college is responsible for ensuring quality in all academic and administrative activities.
- The non-teaching staffs of the college works under Principal with Senior Assistant at the helm of the affairs who is supported by Junior Assistant, Office Bearer and other 4th grade staff. Every year one office staff is elected as representative to the GB.

Procedure for Appointment:

The GB is the appointing authority of the college. It follows the rules and guidelines framed by UGC and State Government for appointment of both teaching and non-teaching staff. Proper advertisement and interview are conducted as per guidelines and a selection board is formed which maintains fair and transparent mechanism in the process.

Service Rule:

College follows the service rules and conditions laid down by the Department of Higher Education, Govt of Assam.

Procedure for Promotion :

All promotions are made as per the rules and regulations of DHE, Govt of Assam as per the guidelines of UGC regarding Career Advancement Scheme (CAS). The IQAC of the college organises Orientation programme to aware the faculty members about the API regulations issued time to time.

College prepared a perspective/strategic plan for its all-round development which was approved by the G.B of college. There are many focused areas in the perspective plan on curriculum development and deployment, teaching-learning process, infrastructure development, governance, progression of students, etc which are effectively deployed for qualitative improvement of the college.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal System :

The performance appraisal system for the teaching staff is as per the guidelines and rules of UGC and Higher Education, Govt. of Assam. All UGC qualified teachers fill up a comprehensive Appraisal Performance Indicator (API) format year wise which is submitted to IQAC for ready reference to CAS promotion process. At the time of promotion the Appraisal Performance Indicator (API) format is scrutinized by Departmental Promotion Committee (DPC), headed by principal and then recommended by the G.B. for submission to the Director of Higher Education, Govt. of Assam through the principal. Moreover, Non-teaching staffs are promoted by the principal of the college according to their experience, subject to approval by Director of Higher Education, Assam.

The college is committed for the welfare of its staff and various measures are taken in this direction as per the provision of the existing government rule or as an initiative from the college.

- All employees working against permanent post are availing the New Pension Scheme, Gratuity and leave enhancement facility from Govt. of Assam at the time of superannuation.
- All staff working against permanent post are insured through Group Insurance Scheme as per

provision of Govt. of Assam.

- Employees provident fund facility is also available in the college.
- All permanent employees are allowed to draw medical allowances as per State Govt. Guidelines.
- Maternity and Child Care Leave is granted to the women employees of the institute.
- The staff of the college are entitled for Study Leave, Duty Leave, Paternity Leave, etc. as per Govt. rules.
- Non sanctioned full time employees of the college are granted special leave in case of death of their parents/spouse.
- Although there is no relief fund in the college, there are number of instances in recent years in which the college staff came out together and extended their helping hands to staffs facing health related problems through financial support under the leadership of the Principal.
- The special Casual leave is granted on critical medical emergencies.
- Frequent Health check-up is done in the campus.
- Covid-19 vaccination programme was done in the campus.
- Parking facility is provided for the staff members inside the campus.
- All the permanent employees of the college can avail Personal loan and House building loans as per the Bank rules.
- Canteen facilities are offered to the Employees at subsidized price.
- Library facility is provided to all staff members where they access to study materials.
- There is arrangement of safe Drinking Water for all employees.

Avenues for Career Development/Progression of Employees.

The college organizes Seminar, Workshops, Group Discussion etc. for its Staff members and also extend financial support and sanction leave to participate in such programme.

Teachers are encouraged to participate in Refresher Course, Orientation Programme/Short Term Course organized by HRDC-UGC and other organizations.

The Research and Development Cell of the College guides faculty members in publishing their papers/books etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 19.35

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	1	2	4	2

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 14.47

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	2	3	3	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	7	7	7	7

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Institutional strategies for mobilization of funds and the optimal utilization of resources.

Nilambazar College maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts section. Institute has designed some specific rules for the fund usage and resource utilization.

- Mobilization of Funds, the students fees are the major source of income of the college.
- Various government and non-government agencies sponsor events like seminars, legal awareness, & felicitation programmes.
- Contribution of the various materials from the Alumni Association of the College.
- Funds received from individuals.
- Salary grants received mainly from the State Govt.

Utilization of Funds

- The purchase committee seeks quotations from vendors for the purchase of equipment, computers, materials books, etc.
- The quotations are scrutinized by the purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.
- College budget & planning committee monitors the funds raised from the various heads.
- The college authority initiates all the development works provided by the Govt.

Resource Mobilization Policy and Procedure

- Before the financial year begins, college budget and planning committee prepare the college budget.

- The college budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.

- It includes planned expenses such as furniture and other development Expenses.

- The budget is scrutinized and approved by the G.B.

- Accounts section and Purchase Committee monitor whether expenses are exceeding budget provision.

- The grants received by the college are also audited by chartered accountant.

- The routine committee looks after the proper utilization of class rooms.

- The library development committee takes care that the resources in the library are utilized optimally.
- Campus cleanness, plantation and its utilization is monitored by the college plantation & beautification committee.
- To ensure the optimum utilization of resources, the Principal issues directions from time to time.

The college conducts internal and external financial audit regularly. There is a two tier financial audit system in the college which involves –

1. Internal Audit by Chartered Accountant (CA)

It is conducted by a local chartered accounting farm appointed by Governing Body of the college.

2. External Audit by Government Audit

It is conducted by Department of Local Audit, Govt. of Assam.

The internal Audit is a continuous process which is carried out by CA. All bills, Vouchers and stock registers are checked and verified by the auditors. Finally, an audit report is prepared by the CA, which is placed before the G.B. for discussion and approval. The college authority has completed internal audit upto 2021-22.

The External audit is to be done by Department of Local Audit, Govt. of Assam, as per their schedule, assessment of Income – Expenditure and Receipt - Payment is checked following the government rule. The college has already taken necessary steps in this regard.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC has contributed a number of practices significantly for institutionalizing the quality assurance, strategies and processes. It has taken following initiatives for institutionalization of the quality culture :

- Introduction of Academic and Administrative Audit promotes strong administrative background as well as a reasonable standard to teaching-learning process.
- IQAC introduces various cells such as Equal Opportunity Cell, Eco-Club etc.
- Preparation of strategic plan/ Perspective plan.
- Preparation of Academic Calendar / College Prospectus.
- Conducting meetings periodically.
- Collection and analysis of feedback from stakeholders.
- Organizing staff and students development programme.
- Green Campus initiatives.
- Maintenance of College Website.
- Establishment of linkage/MOU.
- Encourage different stakeholders to create an academic environment in the campus.
- Introduction of best practices.
- Introduction and assessment of curricular and co-curricular activities.

The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals. For improving attendance and results of the students various initiatives are taken on the advice of IQAC. The major initiatives taken in this direction are :

1. Introduction of Feedback Process: The IQAC at Nilambazar College has applied a feedback system for all stakeholders based on institutional parameters such as infrastructure facilities, curriculum, delivery system, academic atmosphere, staff support and so on. The collected feedback are analyzed and actions are taken for improvement and redresses. It works as the technique for improvement of teaching – learning processes, progress in infrastructure facilities, professional upliftment of the faculty as well as office staff, ability and aptitude enhancement of students.

2. Best Department Award: IQAC of the college has initiated best department award from the session 2017-2018 on the basis of academic as well as co-curricular activities to enhance the work culture and to encourage and inspire the students as well as faculty members. The Best Department award consists of certificates along with mementoes and other gift items.

3. Attendance Monitoring: The IQAC of the college monitors the attendance of both the teachers as well as the students. The teacher's attendance is done digitally by Bio-metric machine and the student's attendance is done by maintaining attendance register of each department.

4. IQAC collects departmental academic plans at the beginning of every academic year and monitors its sound implementation throughout the year.

5. IQAC conveys its policies in respects of remedial teaching and mentoring to all the departments.

6. IQAC monitors internal marking in every department and ensures proper holding of internal examinations. It develops a mechanism as per the rule of the university for proper evaluation and uploading the marks in the given portal.

Besides IQAC takes some incremental improvements with regard to quality enhancement include –

- Implementation of ICT.
- Digitalization of teacher's attendance.
- Installation of ILMS in library.
- Implementation of e-governance in the college.
- Introducing Add-on Courses.
- Installation of CCTV.
- Preparation of Code of Conduct for various stakeholders.
- Capacity building programme for the students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Nilambazar College is a co-educational institution with about 47.2% female students. The institution maintains its highest priority in providing safety and security related to academic environment to the students. Safety and security for the girls students is given the highest priority as the institution is co-educational. The institution commits to maintain zero tolerance policy against gender discrimination, ragging and sexual harassments. To promote the Gender Equity and Women Empowerment an audit for gender equity has been done to assess the equality measure of an institution. To ensure the gender equity the college has formed various cell and committees to ensure and monitor gender equity among students and staff.

1. Safety and Security:

- **CCTV Surveillance**: The college has 44 CCTV cameras which are functional for 24x7 mode.
- **Strong Boundary Wall**: The college campus is protected with strong boundary walls to protect the unauthorized entry inside the college campus.
- **ID Card**: To wear ID card issued by the college authority is mandatory for the students to enter in the college campus.
- **Women's Cell**: Grievance Redressal Cell: The college has constituted the cell to meet various grievance and complains of the students to ensure discipline in the college campus. There are complaint /suggestion boxes and grievance boxes placed around the college campus to lodge the complains easily by the students.
- **Anti Ragging Committee**: There is a strong anti ragging committee in the college to ensure the ill instances of ragging and zero ragging free campus. The committee includes faculties, guardian members, office staff members and representative for the student union as members.
- **Internal Complain Committee**: This committee has been constituted to redress complains from students, teaching and non-teaching staffs against any sort of sexual indulgence.

2. Counseling:

The college ensures various types of counseling services to help the students to attain their highest academic achievement and personal potentials.

- Career Counseling and Placement Cell: The college has constituted a strong counseling cell to assist the students to achieve and aware about various prospect and opportunities related to their higher studies and job opportunities.

- Mentor-Mentee group: Mentor-Mentee groups have been formed to support the students dividing them into small groups. The mentors upgrade the morale of the students and also monitor them twice in a week or whenever necessary. Motivational session also conducted frequently for their overall development.
- Parent-teacher meet (PTM): The PTM is organized in every year so that the parents teachers and students involves properly in the process of learning and teaching.

3. Common Room:

- The institution has a separate girls common room in the college. One lavatory attached with girls common room which is cleaned on a regular basis. An incinerator machine has been installed along with a sanitary napkin vendor are made available in the girls common room.
- The college has provided facilities like fast-aid box, dressing rooms etc which are optimally used by the lady teachers and girl students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college observes and celebrates various national and international commemorative day's, events and festivals throughout the year in order to foster and promote the spirit of nationalism, patriotism and scientific temper, the college also commemorates the Great Indian Leaders, Thinkers, Freedom fighters and Prominent scholars. The college also celebrates various traditional festivals like Saraswati Puja, Siratun Nabi Mahfil etc. Some importance observation and celebrations are

- **Independence Day :** The College celebrates the India's Independence Day on 15 August every year. On this occasion, India's National Flag is hoisted, National anthem is sung and the service of the great freedom fighters for the nation is recalled. The students are sensitized about the

healthy democracy of India.

- **Republic Day** is celebrated on 26 January with National flag hoisting and talks on importance of Constitution, healthy Democracy and national integration.
- **National Voters Day** is observed on January 25th in order to raise voter awareness among students. Policies of election commission and voting as a right is communicated to students at large.
- **World Environment Day** is celebrated on 5 June. The students are sensitized about environment protection and sustainability.
- **International Women's Day** is celebrated on 8 March and up-gradation of women and equal rights.
- **Teacher's Day** is celebrated on 5 September. The teachers are felicitated on this day and students take blessings from them.
- **Matribhasha Diwas :** The College celebrates Matribhasha Divas to show respect for mother tongue.
- **Saraswati Puja :** The College celebrates Saraswati Puja every year on the occasion of Basant Panchami in which Goddess Saraswati is worshipped and blessings are expected from her. On this occasion, idol of the goddess is installed temporarily and a festive like environment is held in the College. A feast is also organized on the day with vegetarian food.
- **Siratun Nabi Mahfil :** The college organizes Annual Siratun Nabi Mahfil regularly to commemorative the prhophet Hazrat Mohammad (SA).
- **National Education Day :** The College celebrate National Education Day (birth anniversary of Moulana Abul Kalam Azad), The first Education Minister of India.
- **International Day of Yoga** is also observed every year with host of activities involving students employees of the college.
- **Rabindra Jayanti :** The college celebrates the Birth Anniversary of Rabindranath Tagore
- **Bengali Language Marty's Day :** The college celebrates this day with due respect and honor to the Marty's for Bengali Language.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practices - 01

1. Title: Decentralization of Responsibilities

2. Objectives:-

- To ensure the academic and administrative affairs easy and fruitful.

- Proper Implementation of various plans and programs.

- Prompt and rapid decision making.

- Ensure transparency in administrative machinery.

3. The Context:

Decentralization of Responsibilities in an educational institution plays a pivotal role for implementing of various plans and programs. It helps in developing the leadership skills and involvement of all the stakeholders in the development of the college. It brings a sense of responsibility and accountability to every individual involved in different activities of the colleges. It also encourages a sense of equality among the members.

4. The Practice:

For smooth functioning of various administrative as well as academic activities, the college is committed to the involvement of all the stakeholders in the academic and administrative affairs, various committees/cells have been constituted in the college. These are as follows:-

1. Governing Body.

2. Internal Quality Assurance Cell

3. Teachers' Council

4. Construction Committee

5. Purchase & Maintenance Committee.

6. Academic Committee.

7. Students Union.

8. Equal Opportunity Cell.

9. NSS

10. NCC

11. Admission Committee

12. Examination Cell

13. Discipline & Maintenance Committee

14. Library Development Committee

15. Cultural Committee

16. Games & Sports Committee.

17. Career Guidance and Placement Cell

18. Research and Publication Cell

19. SC/ST/OBC/MOBC/Minority Cell

20. Anti-Ragging Cell

21. Grievance & Redressal Committee.

22. Internal Complain Committee.

23. College Magazine Committee.

24. College Plantation cum Beautification Committee.

25. Health Care Cell.

26. Publicity & Press Cell.

27. Students Welfare Committee.

28. Village Adopted Committee.

29. Women Cell.

30. Routine Committee.

31. RTI Committee.

5. Evidence of Success:

Decentralization of Responsibilities has been very effective and functional in the college. It results vital outcome as the members and the stakeholders are turning out to be more proactive with the work and responsibilities as they are an integral part to the development and overall progress of the college.

6. Problem Encountered and Resources Required

The problems and accountability of various cells/committees are manifold due to the following factors:-

- Limited manpower and lack of proper infrastructure.
- Disinclination and neglecting attitude in involvement of some faculty members.
- Inadequate mechanism of accounting and accountability.

7. Additional Notes:

For making the process of decentralization of Power and function more effective and lucrative, orientation and training programmes on management, skill enhancement, accounting and computing may be organized frequently for the faculty members and staff also.

Best Practice 02 :

1. **Title of the best practice : National Service Scheme (NSS)**
2. **Objectives of the Practice :**

The main objectives of this best practice (National Service Scheme) are

- To make a healthy relation to their community.
- To identify the needs, problems of the community and involve them in problem solving.
- To develop among themselves a sense of social responsibility.
- To utilize their knowledge in finding practical solutions to problems.
- To acquire leadership qualities and to gain skills in mobilizing community participation.

3. The Context:

The Units of National Service Scheme (NSS) in the colleges have become an integral part now-a-days. Its concepts started to build sense of social responsibility through teachers and students involvement in constructive service with the motto of "Not Me But You". Nilambazar College NSS unit was introduced and founded in – 2013. NSS volunteers of Nilambazar College unit work in local areas, especially in the college neighborhood and in adopted village through different programme and activities.

4. The practices:

Nilambazar College NSS Unit, under guidance of Programme Officer, is following the overall aim of NSS which is to give an extension dimension to the higher education system and orient the student youth to community service during their student life. In order to arouse the social consciousness of the students, Nilambazar College NSS volunteers are provided an opportunity to interact with the people in the locality, neighboring villages and adopted village through various programmes, which help them gather direct experiences to the realities of life, and bring about a change in their social insight. Among the Cleanliness Drive Programmes under Swachhata Programme, Yaad Karo Qurbani Programme, Republic Days, Independence Days etc. are important. Besides, they take part in different activities of celebrations and observances of important days and awareness programmes, various rallies, quiz competitions, drawing competition conducted on various special days, Gandhi Jayanti, Independence Day etc. in the college. Moreover, they actively take part in helping the flood victims and Covid - 19 pandemic by distributing relief materials and during Lockdown by creating awareness campaign in their own neighborhood.

5. Evidence of Success:

NSS activities provide practical knowledge among the students community and bring new idea for new creativity and innovation and ultimately the higher standard of living. Their approach of looking at the society and releasing the problems of the community have changed and modified. Society is getting benefitted as NSS Volunteers are creating awareness among them for a better way of life. NSS volunteers are acquiring skills for mobilizing community participation, acquire leadership qualities and democratic attitude and come forward to tackle the situations created by emergencies or natural disasters. With time, they are becoming self reliant, promoters, pioneers, entrepreneurs in the society.

6. Problems Encountered & Resource Required:

The goals and objectives of the NSS are numerous and in the semester system under (CBCS), students get very shorter academic time for simultaneous performance in both academics and NSS activities. Involving in all the activities may hamper academic life of volunteers. Lack of specific schedule/ time table for NSS activities affects the study time of students. Besides, insufficient human resources affect to operate NSS activities.

Although this practice being a huge success in the field of special outreach activities side by side there are some problems encountered as the grant received from the competent authority in this respect is not sufficient enough. Active participation from the student community is highly expected. Inspite of the above mentioned requirements, the practice has proved to be a grand success for the society and student community in general.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Nilambazar College, the only premier college of south Karimganj Constituency. Geographically, it is situated in a pure pastoral area covering a large minority community. The entire region is the inhabitants of poor minority based people. This college is the only higher educational institution showering the rays of education to the backward & weaker students of this area.

The main vision of this college is to strive to expand the horizons of mind of the students by qualitative teaching, learning and evaluation. In line with this objective our college tries to harmonize main streamline dimensions like – physical, intellectual, ethical, social and cultural developments of the

students. The students groomed in such a way that they are not only excel in academic affairs but also earn equal excellence in allied fields of sports, Co-Curricular activities.

An institution of higher education is a centre of excellence for all round development of human resources contributing towards the nation building process. It aims at imparting value and skill based knowledge oriented education aspiring to make it's students to be worthy citizen. To materialize the above aims and objectives the college organizes extempore speech competitions, musical performances, exhibitions etc. on a frequent and regular mode also.

The institution maintains its distinctiveness by involving wholeheartedly in the method of teaching and learning. Education is the expression of the intrinsic potentialities of human being. At the modern world education is blended with technology. Hence it is the dictation of the hour and therefore tries to provide the necessary infrastructure and resources for the use of technology in teaching learning. The Nilambazar College approaches holism in teaching by deepening the engagement of students with the syllabus and complementing this with appropriate co-curricular activities. To attain the academic requirement of their chosen agenda of study, students not only attend classroom teaching but also write assignment, participates in workshops, seminars, debates, quiz and undertaken project works.

But, along with this, Nilambazar College also highlights on imbibing value based education among the students. Moreover, the faculty members of the college understand the need of communicating knowledge not only in the college campus but also in the adjoining schools to empower future generation and for the progress of the society as a whole. Necessity is felt in the process of teaching and learning by creating an academic bond between different schools of neighborhood of the college. The college has constituted its NSS and NCC Unit to make the students sensitive about social responsibilities and outreach programme. Additionally, all the committees and Cells of the college have been performing their duties smoothly to make it a distinctive institution.

As the vision of the institution indicates, the college family are trying their best to transform it from a mere institution of higher education to a center of excellence for overall development of human resources contributing towards the nation building process. It aims at imparting value and skill based knowledge oriented education aspiring to make its students to be a worthy citizen.In addition of the above the college also organizes the following activities like:

(a) For fostering intellectual growth the college has recruited well qualified teaching faculties which leaves no stone unturned for the intellectual development of students.

(b) To increase the deeper knowledge the college organizes frequently Extension lectures, Seminars, Workshops, Group discussion etc.

(c) Interface with eminent scholars are arranged to broaden the outlook of the students with their intellectual thoughts and wise approaches.

(d) The students are regularly given assignments and project works to hone their aptitude for research

(e) Educational trips and industrial visits are also used as tools for optimizing concept development and promoting experimental learning among students.

(g) Annual Sports meet is a regular feature which provides equal opportunities to boys and girls to

exhibit their sporting excellency in various track and field events.

(h) Donation drives, Awareness Rallies, Blood Donation Camp, Swachhta Abhijan, and Plantation Drive through Eco-Club etc are done in regular mode to make the student socially sensitive and responsible.

The college shapes the learners into better citizens enriched with self-assurance, persistence, loyalty and humanity. Our chief aim is to empower our future generation academically and this is well evidenced by the success of some students. Many of our students are academically well enriched to be employed in many reputed institutions and organizations. The college manages to foster a spirit of belonging, friendship and affection among the learners and the teaching and non-teaching staff which is retained beyond the boundaries of the institute even when the learners have passed out. The students always try to keep and manage a good relationship and a good touch with the college staff.

In a nutshell, the college is making undaunted efforts to equip the students with exceptional traits which make Nilambazar College above the rest. Seven such positive progression enables the institution to work harder year after year and carve a special place on the map of the region.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

Nilambazar College, started its journey in the year 1994 with an aim to provide Higher Education to the people of remote area of Barak Valley region, Assam. It started its journey as self financed system with a vision under the initiative of some Philanthropist of greater Nilambazar area. Though the college prospered a lot in gradual years but the teachers and non-teaching staff served for the purpose with a minimum honorarium till 2013. Later on, in the year 2013, the Govt. of Assam regularized the services of 8 (eight) no of teaching staff out of 25 teachers as well as non-teaching staff of the college w.e.f. 14-08-2013 under certain criterion who started to serve the college before 31-12-2010. Again in the year 2021, the remaining 14 teachers got provincialised along with Principal. The college has crossed several milestones of its way and some of them are listed below:

Renowned Alumnus:

1. Mr. Haidar Hussain, LLM, Chief Judicial Magistrate, Tripura.

2. Maniklal Deb, Senior FAO, DHE, Govt. of Assam

3. Akhlas Uddin, Jamil Ahmed, Saif Uddin, Nayeem Uddin & Noor Uddin are awarded Gold Medalist in U.G. & P.G. Courses.

4. Happy Khan, MA, SLET, Ph.D (Asst. Prof., S.R.College)

5. Kabir Ahmed Khan, MA, NET (Asst. Prof. Nilambazar College)

6. Jaynal Hussain, MA, NET (Asst. Prof.)

7. Anindita Datta, Asstt. Prof. R. S. Girls' College.

8. Selim Uddin, Asstt. Prof. Nilambazar College.

Social Initiatives :

1. Cleanliness Drive.

2. Construction and Maintenance of Greeneries of nearby villages.

3. Village welfare in terms of Education, Health & Hygiene and Social Benefits.

4. During the Covid-19 Pandemic, the faculties and the employees helped the poor folks of the locality with food and other stuffs.

5. The college is under CCTV surveillance and has Wi-fi facility for staff as well as college students.

6. A large number of students could clear B & C certificate examinations in NCC.

7. The college is also running the study centre of KK Handique State Open University in various UG & PG Programs.

Concluding Remarks :

Nilambazar College is a forerunner institute in the remote and rural area of Karimganj District of Assam. The motto of setting up the institute was to sensitize the locals about the education at higher levels. Though the institution is situated in an educationally and economically poverty stricken region of Barak Valley, We consistently encourage our students to thrive and become the best. The Mission and Vision of the college is clearly reflected in the college website.

- Nilambazar College is an Arts Stream College where courses are offered to students as per CBCS System and Outcome Based Education given emphasis.
- The college maintains continuous internal and external evaluation. The college liberally integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environmental and sustainability into the curriculum. It is always attentive to the learning level and progression of the students and remedial classes. The teachers always try to get updated with the ICT tools for teaching.
- The college endeavors for promoting innovative ideas to create skillful environment. It carries extension activities in the neighborhood community frequently. The institution has adequate facilities for teaching learning viz., classrooms, computing equipment, etc. and constantly tries to improve it. It has adequate facilities for cultural activities, sports, games, etc. with a view to all round development of the students.
- Library is automated using Integrated Library Management System (ILMS) and it has sufficient numbers of books and journals to fulfill the academic interest of students and faculty members.
- The governance of the institution is committed to decentralization in implementing various planning's and activities. It focuses on strategic plans and execution of the same.
- The college regularly audits its financial transaction.
- The IQAC of the college constantly puts in efforts to develop academic as well as other environment of the college. Grievances regarding issues like Gender, Ragging, Sexual Harassment etc. are dealt with utmost sensitivity. The college campus is a Green Campus and is single plastic and tobacco free zone.
- In addition to this, the college focuses on empowerment of women through skill development.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years* 1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years Answer before DVV Verification: {table1} Answer After DVV Verification : {table2}
2.4.1	**Percentage of full-time teachers against sanctioned posts during the last five years** 2.4.1.1. **Number of sanctioned posts year wise during the last five years** Answer before DVV Verification: {table3} Answer After DVV Verification : {table4} Remark : Revised values as per attached documents requested by HEI
2.4.2	*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)* 2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years** Answer before DVV Verification: {table5}

table1:

2021-22	2020-21	2019-20	2018-19	2017-18
160	80	160	160	160

table2:

2021-22	2020-21	2019-20	2018-19	2017-18
160	80	160	160	160

table3:

2021-22	2020-21	2019-20	2018-19	2017-18
28	26	25	25	25

table4:

2021-22	2020-21	2019-20	2018-19	2017-18
27	26	25	25	25

table5:

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	11	11

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	11	11

3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
16	0	1	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
15	0	1	0	0

3.3.1	**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	5	2	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	1	0	0

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	7	2	0	1

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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	7	2	0	1

3.4.3	*Number of extension and outreach programs conducted by the institution through organized forms including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
24	1	10	13	10

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
20	1	5	10	15

3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Answer before DVV Verification : 15
Answer After DVV Verification :14

4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5.06565	8.00943	42.41524	8.65494	9.28445

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4.90	7.23	53.45	27.14	4.95

Remark : Revised values as per attached supporting data attached by HEI

4.3.2	**Student – Computer ratio (Data for the latest completed academic year)**

	4.3.2.1. **Number of computers available for students usage during the latest completed academic year:** Answer before DVV Verification : 46 Answer after DVV Verification: 46
4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)* 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>10.48979</td><td>49.85039</td><td>65.72827</td><td>54.99691</td><td>13.58836</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>7.8</td><td>26.4</td><td>28.21</td><td>20.7</td><td>15.74</td></tr></table> Remark : Revised values as per attached supporting documents by HEI
5.1.2	*Following capacity development and skills enhancement activities are organised for improving students' capability* *1. Soft skills* *2. Language and communication skills* *3. Life skills (Yoga, physical fitness, health and hygiene)* *4. ICT/computing skills* Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above
5.1.3	**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years** 5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>33</td><td>3</td><td>4</td><td>11</td><td>17</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>33</td><td>3</td><td>4</td><td>11</td><td>17</td></tr></table>

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5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years** 5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years** Answer before DVV Verification: Answer After DVV Verification : 5.2.1.2. **Number of outgoing students year wise during the last five years** Answer before DVV Verification:

5.2.1.1 Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
62	5	12	29	16

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
62	5	12	29	16

5.2.1.2 Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

5.2.2	*Percentage of students qualifying in state/national/ international level examinations during the last five years* 5.2.2.1. **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	18	24	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	17	24	0	0

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years** 5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years* Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	2	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	1	2

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
21	28	30	32	29 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
15	16	9	17	12	
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6.2.2	*Institution implements e-governance in its operations* 1. **Administration** 2. **Finance and Accounts** 3. **Student Admission and Support** 4. **Examination** Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above
6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years** 6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
35	1	3	4	4 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
15	1	2	4	2	

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*
	6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), *Management Development Programmes (MDPs)* professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
34	2	3	5	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
15	2	3	3	0

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

6.5.2	**Quality assurance initiatives of the institution include:**
	1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
	2. **Academic and Administrative Audit (AAA) and follow-up action taken**
	3. **Collaborative quality initiatives with other institution(s)**
	4. **Participation in NIRF and other recognized rankings**
	5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**
	Answer before DVV Verification : A. Any 4 or more of the above
	Answer After DVV Verification: B. Any 3 of the above
7.1.2	**The Institution has facilities and initiatives for**
	1. **Alternate sources of energy and energy conservation measures**
	2. **Management of the various types of degradable and nondegradable waste**
	3. **Water conservation**
	4. **Green campus initiatives**
	5. **Disabled-friendly, barrier free environment**
	Answer before DVV Verification : A. 4 or All of the above
	Answer After DVV Verification: A. 4 or All of the above

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations